

# July 20, 2025 Board of Directors Meeting via Zoom Sunday, July 20, 2025, 6:30 p.m.



*Where the Harmony Began*



President Brett Randolph opened the meeting at 6:30 p.m.

President Randolph reviewed some operational details for the zoom meeting, only board members may make motions and vote on them, but PAT members may participate in the discussion. A quorum, a simple majority of the ten board members, was declared with nine of ten board members present.



Board members present: Iowa State V.P. Larry Hlavecek, Executive V.P. Dan Bodtke, President Brett Randolph, South Dakota V.P. Cliff Huot, Treasurer Jeff Arians, Nebraska V.P. Rick Pape; Kansas State V.P., Mike Shepherd; Immediate Past President Matt Suellentrop, Missouri/Arkansas V.P. Stephen True.  
Absent: Secretary Mark Fuerniss.

Others in attendance, Membership V.P. Don Fuson, BHS Ambassador Bob Cox, Music and Performance V.P. Duane Lawson, Events V.P. Doug Brott, Marketing and Public Relations V.P. Chad Schuetz, Chapter Support and Leadership Training V.P. Tim Link, Contest and Judging V.P. Carter Combs.

Without objection, the **Agenda**<sup>1</sup> of the meeting was approved as presented.

CSD Treasurer Jeff Arians reviewed the **Financial Report**.



## **Statement of Financial Position** (Balance Sheet)

Comparison of first six months of 2025 with first six months of 2024. Cash balances (total assets) have gone down about \$17,000. Restricted funds in the Equity section remained the same as last year. Net income at end of June 30 was a negative \$18,536, about \$3,500 worse than last year. District dues should be deposited from BHS in another week or so. And with fall convention income, we hope to break even.

**Statement of Activities**, (Profit and Loss) Again comparing first six months of 2024 with first six months of 2025. More convention registrations this year than last year. The revenue is pretty consistent with last year. Total income is about \$3800 higher than last year because of grant revenue (Line 5820) from last fall's convention that we didn't receive until 2025. This money is recorded when we receive it and not when we earn it. Some highlights of the expenses. Line 7540 Judging Expense went up from \$8,120 to \$12,300; includes hotel rooms for judges and for Brouhaha quartet member Dave Calland. Fixed labor, paid John Kready \$1,799 for sound and what-not that we didn't have in Ames last year.

In Line 8210, Rent, parking, & other is what we pay for convention space and hotels and did not get the final bill from Ames until late July last year, an extra \$2,400 added to the \$4,500 from last year gets us closer. All in all we had more expenses this year at the spring convention mainly because of extra meeting rooms for classes and things that we did not have in the Ames.

Travel expenses this year were down possibly since we didn't have to travel so far. Some of hospitality expenses were down, some of which could have been put in Line 8210. Spent less on Board Planning Meeting, Line 8340 Accuview. Spent less on Education Programs. line 8450, switched our live-stream provider from paying a flat fee of \$1500 to a revenue sharing provider, AccuView. Pretty close to breaking even. Other expenses were pretty consistent. 8300 Section increased quite a bit. Travel subsidies expenses increased. Lot of quartets, choruses, junior quartets and choruses went to Mid-Winter. "If we're going to spend money, spend it on youth." Kansas City workshop money issued to Smorgaschorus for a youth festival. Used money left over from Kansas fund, wiping out the Kansas fund. Bottom line, we're worse than we were last year. A large chunk from other expenses for travel subsidies, about \$5,200, subsidies to our groups representing the CSD at internationals in midwinter.

**Statement of Activities by Class** is a snap shot of income and expenses for the spring convention. Registrations were up a little bit. Judges expenses up a little from last year. Didn't have the fixed labor last year expenses were embedded in Ames Convention costs. Paid a little more on hotel for extra meeting rooms. Travel was down, recording of contestants was down. Bottom line is not pretty. Need to look for adjustments that we can make in the spring conventions. We lost \$17, 334 at this year's spring convention, a little worse than it was in Ames.

**Motion to receive the Financial Report** made by Mike Shepherd, Without objection the **Financial Report was received** as presented.



**BHS Ambassador Update**, Robert Cox. BHS's new CEO is Robert Rund, officially beginning August 18. Rund will be going over goal setting ideas with Society President Kevin Keller and Society leaders next week. Right now the Ambassador program is running well. There are openings on the team to be able to expand our circle of influence of activity to reach out to the districts. More personal assistance to chapters. We will meet once a month on a zoom call until we get further direction. A new slate of BHS officers were elected at International Convention including two new board members at large. Big item this year was the branding and taste program keeping everything G-rated. Little over 5000 attendees at International Convention in Denver with 65 quartets and 39 choruses competed. Convention included a NextGen contest, a comedy quartet contest, and choruses competing in a festival type event.



**Lemon Squeezy** won quartet contest with average score of 93.9; **Vocal Majority** won the chorus contest with scores in the 95.9 area. "We continue to encourage our quartets and choruses to do whatever they can to bring in coaches . . . that can help them grow."

**Harmony U** is coming up next week. **Leadership Academies** are being planned for the coming year. Reach out to Steve Wyszomierski or Cox if the District is interested in assistance from Society's leadership team, LOPT, for names of individual and their qualifications to come in and teach. Hope to have the sale of Harmony Hall finalized by the end of the year. Our real goal is to reach out to chapters on a one-to-one basis.

**PAT Updates:** Bodtke: Hopefully we will have all the convention links posted on the website by August 1. An International preliminary quartet contest was added for the Fall for a couple reasons. We had to move the date for Spring contest to avoid a Sweet Adeline Region 5 event. Since some quartets and chorus may have been affected by the new date, an International preliminary quartet contest in the fall will give them a chance to qualify within the district. Quartets can qualify in two different qualifiers. Quartets can try to qualify in the fall and again in the spring.

**Individual updates: Membership** Don Fuson.



- Had a Zoom guided dialog evening in May with chapter representatives. Still, 50% of chapters do not have a membership V.P. identified. Seems we are missing a couple chapter presidents as well. There is an issue of who the chapter's leaders are.
- Are any of the PAT involved in, or aware of, cross district discussions with other district V.P.s to compare what's working, what's not, main issues from headquarters, or the future those chapters that we do not see at conventions.
- Are there V.P. Zoom calls reaching across districts? Combs added the DRCJs do have cross district meetings officially at International. Events V.P. Brott thought such cross district meetings with Events V.P. would be extremely helpful.
- The Society used to send out a data dump twice a month, and has regressed to once a month. Do chapter leaders know such data is available and how do they use the data to support their members? Chapters could use the data to follow up on expired or lapsed members.
- If a chapter adds a mixed chorus, they also need to possibly adjust their chapter bylaws to a mixed chapter which takes a vote of the chapter and takes some Society Governance and Bylaws kinds of things to be in complete compliance.

**Market and Public Relations** with Chad Schuetz. Schuetz appreciated getting chapter contacts from State V.P.s which was forwarded to Brett and Dan. If you have something that needs to go out, email [Marketing](#). We have a 40% - 50% open rate on emails. Last month we had a little over 27,000 views on Facebook. Have also set up an Instagram account, Schuetz posts identical posts on Facebook and Instagram. Rick Ziegler does the majority of the Facebook posts. Randolph has done a couple YouTube posts.

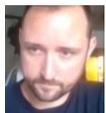


**Music and Performance**, with Duane Lawson **Iowa Harmony Clinic** is coming up August 23 in Des



Moines, Darin Drown, Rick Knight, Rick Johnson, will be coaching. We have two directors; six quartets. *Vox Infinitus* will be the chorus for chorus director development. When this is over, will be reaching out to Nebraska and South Dakota vice presidents to see if we can get a similar event. Considered a Top Gun school; three of the five top quartets responded. One quartet said they could do it only if the event was in St. Louis. Groups that responded already have their coaching. Because of our budget, we will pass on Top Gun in 2026. Just work with chapters for the time being. Hlavacek pointed out that *Harmony Delegation* has a new director coming Mike Williams, from Macomb, IL, and might be interested in the Iowa Harmony Clinic.

**Chapter Support and Leadership Training** V.P. Tim Link. Happy to meet everyone. Link reported that he



has no report at this time. Missouri/Arkansas V.P. True asked if we had any idea as to when and where the Next Leadership Academy will take place.

Former CSLT V.P. Schuetz explained that since Chapters are to have the chapter elections by October 10, the goal was to have Leadership Academy information



available by the fall convention so it can be announced at that time with the Leadership Academy in November. But, as many chapters have not yet had their chapter elections, an event in November was poorly attended. Then we have to hop scotch around MidWinter dates. So, right about now is when the CSLT V.P. starts talking to Events V.P. Brott for a date and venue. In the recent past, we have had Leadership Academy after the first of the year but they have not been as well attended as we would have

hoped. Events V.P. Brott added that we have held the LA centralized in Shawnee, Kansas the last several years. Attendance has been about the same as when LA was held in November. Also, minimal attendance at classes at last spring's convention. BHS Ambassador Cox said that a lot of districts have had very successful online leadership classes for chapter president, secretary and treasurer. Cox added that the Society has staff trained to do a lot of these leadership type classes as part of the BHS facilitators and leadership training programs. ([BHS LOPT](#)) Reach out to Cox if we need staff or people to help.



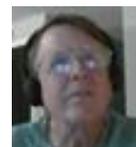
**Contest and Judging** V.P. Carter Combs. We're adding International quartet prelims to our Fall Convention. We will have a good sized panel of judges in addition to a triple panel and two admins. We will have five practice judges and not yet assigned admin judge or judges joining us, 16, possibly 18 individuals in the judging pit. Hope to have contest entry open by the end of the month when SCJC has the Convention built in BHS Member Center.

Combs expects qualification score for quartets to go up a point or two. Lawson asked what we provide practice judges and how will it affect our budget? We cover their food. They pay for their own hotel rooms.

**Events** V.P. Dough Brott While we had an increase in number of attendees at the Spring convention in Kansas City, the hotel was a little bit more expensive.



While we met the minimum for food and beverage, we went over it so there was some added expense for food and beverage. We had to build a stage for the quartets and put up pipe and drape. Hotel charged us for the audio/video for the classrooms. The \$17,000 loss could have been \$25,000 –



30,000 for some expenses they were going to originally charge us. They ended up being very good to us overall.

Brott shared the initial Fall 2025 **Schedule of Events**<sup>2</sup>. We are expecting to have 25 – 30 quartets, and at least 15 choruses, three from the St. Charles Chapter and are anticipating an increase in attendance from last fall's mid 500s. This year, budgeted for 560 sold registrations. Hoping to increase this number significantly, for about an \$5,000 profit. It helps that we have received two grants. Able to use sales tax exemption from Kansas City chapter which saved us \$4,000 - \$5,000 last spring. South Central Kansas is also trying to get a sales tax exemption. Have sent new registration categories, dates, and fees to webmaster Tim Suellentrop, along with a link to the DoubleTree Hotel and are working on overflow hotels. We filled the DoubleTree last year and expect to fill it again this year. Our consultant, Donna Tyree, has contacted other hotels in Lawrence. \$140/night at DoubleTree, \$155/night at one of the overflow hotels. Other hotels that responded were significantly higher.

We received the Lied Center contract and they did not increase their price; Brott had anticipated a 5% increase in personnel costs. There were a number of complaints about Occoville from the Spring convention regarding sound issues. Looking at a different provider for the Fall.

Had to move dates for Spring Convention for 2026 and 2027 due to conflict with Sweet Adelines. Donna Tyree is looking at hotels in different cities. An option discussed internally is to have everything in one day for Spring convention as Rocky Mountain District does. We want to continue to have the spring convention but to make it a little closer to profitable

Brott has reviewed and updated the 87-page **Events Manual** put together a number of years ago. Will send it to Joy Suellentrop and Mike Nelson to review and then send it to Randolph, Bodtke, and Combs. Arians is creating a Treasurer's Manual as well. The Events Manual won't have anything about district leadership or membership expense reimbursements. It does address judges' expenses.

Regarding the **Fall Schedule**;

- We are going to have the Harmony Platoon again. Jerry Forbes and Aaron Powell can utilize the Lied Pavillion Room for both sessions on Friday.
- Depending on the number of quartets, may have to adjust the Afternoon Quartet Semi-Finals start time.
- Looking at a minimal number of classes, more chorus and quartet coaching sessions than classes in the hotel. Judges will be extremely busy.
- Two semifinal sessions and a full-blown chorus competition. As many as 15 choruses Saturday morning followed by feedback.
- Quartet Finals at 4 p.m. Saturday afternoon.
- Saturday evening show at 8:30 pm.
- The postmortem meeting on Sunday morning for the convention team.

Questions or suggestions. Suellentrop suggested removing "judges feedback" on the public schedule. Bodtke suggested leaving "judges feedback" but removing the time to avoid confusion if schedule changes. Fuson: If we get as many quartets and choruses as expected, chances are slim to manage judges feed back into a two-hour session. Combs: need to figure out timing to give judges mealtime.

Fuson asked if we could provide additional coaching Sunday morning. Brott: space in hotel would be available Sunday morning for additional coaching or chapter planning session with Bob Cox. Combs: If we plan to have Sunday morning coaching, Combs needs to know far enough in advance so he can advise the judges before they start booking their travel.

Randolph announced that Larry Monson has stepped down as **Chapter Director Development V.P.**<sup>3</sup>. What would we like to do with that position? (Randolph displayed Chapter Director Development position<sup>3</sup> in the Operations Manual approved by Board and House of Delegates fall of 2024) If we "keep it like it is" Randolph and Bodtke will have to find someone to fill this position. If we combine positions with Music and Performance, we will have to adjust the Operations Manual. Would Music and Development V.P. be overwhelmed if positions were combined? With Lawson's permission, Bodtke will list Lawson as *interim* CDD V.P. Some of the discussion involved acquiring a chapter director as well as developing an existing director. Would like a decision by October.

**Goals**<sup>4</sup> update.

**Membership:** Fuson updating district web site to include links to Society FAQ:

**Marketing:** Schuetz. Need chapter contacts that would be responsive in sharing information with their chapter. The majority of contacts received were chapter presidents. A compiled list of chapter contacts was sent to Randolph and Bodtke. Would like to build contacts into Slack. Resources could be put on web site or perhaps resources would be more available on a Slack channel. The idea was that the chapter contact would share the information with their chapter. We need to know that the information is getting to their chapter.

**Music and Performance:** Lawson. Combs has a list of International champions, current judges, candidates. How to get this information on our web site? A lot of judges or coaches don't want their information posted on a web site. Interested parties could contact Lawson for information. Randolph suggested a "contact us" menu option on web site directing questions to appropriate program administrators. Reached out to people that could produce learning tracks, more expensive than existing learning tracks. Put the link <http://barbershoptracks.com> on the District's web site. Some chapters produce their own tracks.

**Chorus Director Development.** Put on hold until we figure out what is happening with this position.

**80<sup>th</sup> Anniversary.** 2026 is the 80<sup>th</sup> anniversary of the Central States District. Ideas for celebrating this milestone. Bodtke: an CSD 80<sup>th</sup> Anniversary lapel pin, sell a \$3-\$5 pin for \$10, shirts/hoodies. Pape: an 80<sup>th</sup> Anniversary lanyard. Shepherd: double-clip lanyard. Lawson: we did pre-orders for tee shirts for our 75<sup>th</sup> Anniversary and worked through Grant Hunget. Suellentrop: Heather Cryer, [Custom Quartet Stuff](#), puts stuff on her web site. (1:43:57) She does a lot of designing. Central Standard also uses her. Other swag items, e.g. water bottles. Going forward, have a CSD Shop. Brott: This could replace the Harmony Marketplace which was taken out of the Events Manual. Bodtke: If we go with Cryer we need to get the "store" up and



running ahead of time. Cox warned that sometimes a venue will want a cut of what is being sold at their venue. Suggested pre-ordering to save costs and have merchandise available at the convention. Suellentrop: JAD put together a historical booklet for their 50<sup>th</sup> anniversary, historical facts from chapters, district champions, board members etc. Fuson: suggested displaying selected historical history boards. Bodtke: reach out to past CSD champs to perform at Fall 26 Convention. Send ideas to Randolph. Fuson suggested inviting a special luminary to our 80<sup>th</sup> anniversary, attracting singers, Sweet Adelines, and barbershoppers, and a little press. The current CEO, Robert Rund, was born and raised in our district.

Arians. **Reimbursement policies** from other districts. Arians reached out to other districts to see how they reimburse their board and PAT members for milage, hotel and even meals.

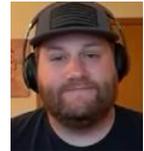
District	Mileage	Hotel	Meals	
Cardinal	\$0.30/mile	100%	\$0.00	Only reimbursed if
Carolinas	\$0.35/mile	100%	\$10 Break; \$15 Lunch; \$25 Dinner	
Central States	\$0.30/mile	50% of Lodging	\$0.00	
Evergreen				
Far Western	\$0.30/mile	100%	Up to \$64 per day	Travel paid for and a ro
Illinois	\$0.00	\$0.00	\$0.00	
Johnny Appleseed	\$0.30/mile	Some rooms comped	\$0.00	
Land O Lakes				
Mid-Atlantic	\$0.40/mile	50%	\$13 Break; \$15 Lunch; \$26 Dinner	Applicable if board member is part of event activities (f
Northeastern				
Ontario	\$0.00	100%	\$0.00	No mileage to & from conve
Pioneer	\$0.30/mile	100%	\$0.00	Hotel is 100% covered for f
Rocky Mountain				
Seneca Land	\$0.00	\$0.00	\$0.00	
Southeastern Harmony	\$0.35/mile	Fully Reimbursed	\$9 Break; \$11 Lunch; \$20 Dinner	Only me
Southwestern	\$0.35/mile	50%	\$13 Break; \$13 Lunch; \$19 Dinner	
Sunshine	\$0.30/mile	One night Lodging	\$10 Break; \$10 Lunch; \$20 Dinner	BOD & HO

Only missing four districts that didn't respond. Two districts don't reimburse at all, Illinois, and Seneca Land. \$0.30/mile is pretty common. Some reimburse only if the person has a particular duty at the convention. Some reimburse meals. A few districts are having Zoom board meetings so then no one's technically required to be there at the convention. (Notes are indicated by small yellow triangle on the spread sheet.) Every district is a little bit different.

Arians would like the District to be around for at least 85 years and currently we're not on a very good trajectory. We're losing a lot of money, especially at the spring conventions. Hasn't presented this to the finance committee yet. Haven't listed out who we reimburse and how much. Suggestions for an action plan going forward?

Randolph said the three biggest expenses in a year are judging, rentals of venue spaces and reimbursements of leaders. Don't have control over judge's expenses. Combs: SCJC announced that now districts could opt to have smaller judging panels if the number of competitors warrants it. If there are only 10 or 12 quartets in the spring, we wouldn't need a full double panel as long as they can handle feedback sessions.

More control over venue spaces, find cheaper places to hold conventions, and reimbursements, how to handle reimbursements for district leaders.



Since spring convention is less attended, perhaps have the HOD and Board meeting outside the convention. Less expenses for reimbursements for leaders as there would be no official board action happening at the convention.

Arians: for 2024, expenses for board members, not including president and executive vice president to international meetings, expenses for mileage and hotel, were just over \$16,000. Does not include PAT members. Does not include Brott's comp rooms. Last spring we could have saved \$7,500 with virtual meetings. Instead of losing \$19,000 we would have only lost \$11,500.

Arians: If we don't have the HOD or Board meeting we wouldn't need the big meeting room. We would need other rooms for other stuff. Brott: perhaps in the Spring we could find a high school which are generally a whole lot less expensive.

Brott: If we don't have to worry about minimum numbers of room nights, all we're paying for is rooms that we use in a hotel, the meeting rooms and whatever we use for a venue, our expenses would SIGNIFICANTLY decrease for spring.

Shepherd: perfect opportunity to have virtual HOD and Board meetings in the spring, full-blown meetings in the fall.

Cox: Because of the expense of hosting a House of Delegates and Board meeting, the expense for travel and overnight stay unless you're involved in leadership of the convention, more districts are going to an "away meeting" for their district conventions and their House of Delegates which cuts back a whole bunch on cost. (P6 2:45)

Brott: would we get a better turnout for House of Delegates meetings? Currently we don't get near the total number of chapters in the district. Cox: 82% of chapters in Far Western District were represented at their "away meeting", saving the District money and giving district more time for other events at conventions. Randolph "Any other comments related to 'that'. Anyone opposed to doing 'that'?"

Arians: “Would ‘that’ be for the Spring convention only?” Randolph: change would be for the spring convention. Fall convention is our big get together. Most of our contests are held during the fall convention. We would lose out a lot on the face-to-face communication/networking.

Bodtke: we already have those rooms because we need them for chorus rehearsals and quartet feedback. So room expenses are already going to be there for the fall. We would save on travel expenses. Randolph: We could do a zoom HOD meeting in the fall, and still hold “it” (House of Delegates meeting?) in person. Offering a virtual option would increase the 22% chapter representation in the Spring. What do we need to do to make it happen, audio/visual wise for fall in addition to in-person. True: might give chapter leaders a cop-out of not having to attend if the meeting is held outside of the convention.

Can’t just look at cutting expenses, but need to increase income, increase attendance at spring conventions. Until that happens, we have to cut something. Lawson: having meetings ahead of time and a one day contest would cut expenses. Arians will get with Brott and Randolph to see which members of the events team are crucial. Brott: Still have judges’ expenses.

Lawson asked about the effect in dues increase. Arians: income from dues increased \$600 for first six months of this year. Not a dramatic increase.

**Registration categories:** Bundles were introduced two years ago. Lot of items to choose from. What is the easiest way to list the options and is there a way we can simplify that? We’re getting more of the “bundles”, more attendance, but revenue isn’t increasing as much. Brott: Changed the way the categories are shown on the page have been changed to hopefully make it easier to work with.

## 2026 Budget

The conventions are the majority of the budget. The big expenses are judging, venue rent, and reimbursements. What items do we need, things board/PAT members want to do, that we can try to find a home for in the budget? What non-convention items would you like to see in the budget? Will make room in the budget for education programs, **HEP School** and **Leadership Academy**. Randolph: **Category School**<sup>5</sup> is next year. Combs: the preliminary figure for the cost for Category School is ~\$550/candidate or judge, 15 total. We will be sending four candidates plus the certified judges, 17 total. Tuition for every judge that attends is covered by the District. BHS covers travel to Category School. Bodtke: Expenses for **Candidate School** comes out of candidates’ pocket. Suellentrop: 13 certified judges listed on our website, including Jay Dougherty.

More regional Music and Performance coaching events. Lawson would like to do two or three/year. Will wait to see if Chorus Director Development will be combined with Music and Performance before he knows how much to request for the budget. Event space for upcoming event in Iowa is a little over \$1,000/day. Then there’s travel for three coaches, about \$2000. Quartets are paying \$180; directors are paying \$100. Don’t expect to make a profit on the event but will offset some of the expenses. Pape suggested having Music and Performance/Chorus Director Development clinic in the Omaha area.

Steven True: Metro Kansas City would like to have a booth at local [MMEA](#) in 2026, maybe \$600 or \$700 for booth costs. There should be enough BHS members attending to take care of the booth so we wouldn’t have to pay for individual registrations. BHS will provide educational materials.



Randolph: we will be presenting the 2026 budget to the Board and House of Delegates at meetings in October.

### **Distinguished Service Award**

Bodtke presented the idea of a “Distinguished Service Award”, not something necessarily given out every year. An honorary award given to someone in our district who has gone above and beyond the barbershop spectrum. The initial idea of the award was due to the community service of Spenser Bosley and [SB Mowing](#) in the Wichita area. Questions and discussion followed as to criteria of the award. Bodtke will work on verbiage for the award. Further discussion to take place later. Fuson commented that we probably have a lot of members that do good things in the community that we have no clue about. Could get nominations from chapters. Maybe align this with the 80<sup>th</sup> anniversary

Randolph thanked participants for the time and dedication to the members of our district. Without objection, Randolph declared meeting adjourned. There were no objections. **Meeting adjourned.**

Minutes compiled by  
Mark Fuerniss  
CSD Secretary

Footnotes follow:

1. Agenda for the Meeting
2. Schedule of Evens
3. Chorus Director Development V.P.
4. 2025 Goals
5. Candidate School and Category School

1. Agenda for the Meeting



## Central States District



**Virtual Board of Directors Meeting, 6:30 p.m. Sunday, July 20, 2025**

**Agenda**

<p>Call to Order.....Brett Randolph</p> <p>Declaration of Quorum.....Mark Fuerniss</p> <p>Approval of the Agenda.....Brett Randolph</p> <p>Treasurer’s Report.....Jeff Arians</p> <ul style="list-style-type: none"> <li>- Acceptance of Financial Reports</li> </ul> <p><u>New Business</u></p> <ul style="list-style-type: none"> <li>- BHS Ambassador Update.....Bob Cox</li> <li>- PAT Update.....PAT Members/Dan Bodtke</li> </ul> <p><u>Operations Manual.....Brett Randolph</u></p> <ul style="list-style-type: none"> <li>- 2025 CSD Goals Update.....Dan Bodtke</li> </ul>	<ul style="list-style-type: none"> <li>- 80th Anniversary Planning...Brett Randolph</li> <li>- Financial Advisory Committee...Jeff Arians</li> <li>o Reimbursement Policies</li> <li>o Registration Categories</li> <li>- 2026 Budget Proposals.....Jeff Arians</li> </ul> <p><u>Unfinished Business</u></p> <p><u>Other Business from the Board of Directors</u></p> <p><u>Items from the Floor**</u></p> <p><u>Adjournment:</u></p>
---	---

\*\* Additional items to be introduced from the floor should be presented to the President prior to the meeting.

“KEEP THE WHOLE WORLD SINGING”

2. Schedule of Events

<b>CSD Fall Convention</b>		
<b>Schedule of Events</b>		
<b>October 9-12, 2025</b>		
<i>Schedule as of July 17, 2025 (subject to change)</i>		
<b>Date/Time</b>	<b>Event</b>	<b>Location</b>
<b>Thursday, October 9<sup>th</sup></b>		
2:00 p.m. – 3:30 p.m.	Pre-Convention Meeting	Brazilian A
4:00 p.m. – 6:00 p.m.	Program Administrators Team Meeting	Brazilian A
7:00 p.m. – 9:00 p.m.	Board of Directors Meeting	Brazilian A
<b>Friday, October 10<sup>th</sup></b>		
8:30 a.m. – 10:30 a.m.	<b>Harmony Platoon Round 1</b>	Lied Pavillion Room
9:00 a.m. - 12:00 p.m.	Registration	DoubleTree
9:00 a.m. - 11:30 a.m.	Chorus/Quartet Coaching	Regency/Brazilian Rooms
10:00 a.m. – 12:00 p.m.	House of Delegates Meeting	Brazilian A&B
11:00 a.m. -12:15 p.m.	Judges Sound Check	Lied Center
11:30 a.m. - 1:30 p.m.	<b>Harmony Platoon Round 2</b>	Lied Pavillion Room
11:45 a.m. - 1:15 p.m.	<b>Musical Directors Round Table Meeting???</b>	TBD

12:30 p.m. - 1:30 p.m.	Registration - (Closed During Contest)	Lied Center
12:45 p.m. - 3:45 p.m.	Quartet Pattern	Lied Center
1:15 p.m. - 4:15 p.m.	Barber Tots Room	Lied Center
<b>1:30 p.m. - 5:00 p.m.</b>	<b>Afternoon Quartet Semi-Finals</b>	<b>Lied Center</b>
4:00 p.m.- 6:00 p.m.	Registration - (Closed During Contest)	Lied Center
5:45 p.m. - 7:45 p.m.	Quartet Pattern	Lied Center
6:00 p.m.- 8:30 p.m.	Barber Tots Room	Lied Center
<b>6:00 p.m. - 9:30 p.m.</b>	<b>Evening Quartet Semi-Finals</b>	<b>Lied Center</b>
10:00 p.m. - Midnight	Quartet Judges Feedback	Doubletree-Judges Rooms
10:00 p.m. - Midnight	Chorus Rehearsals	Regency/Brazilian Rooms
<b>Saturday, October 11<sup>th</sup></b>		
8:00 a.m. - 9:00 p.m.	Registration - (Closed During Contest)	Lied Center
7:00 a.m. - 11:00 a.m.	Chorus Warm-up	Regency/Brazilian Rooms
8:15 a.m. - 11:45 a.m.	Chorus Pattern	Lied Center
8:45 a.m. - 12:45 p.m.	Barber Tots Room	Lied Center
<b>9:00 a.m. - 12:30 p.m.</b>	<b>Chorus Competition</b>	<b>Lied Center</b>
1:00 p.m. - 3:00 p.m.	Chorus Judges Feedback	Regency/Brazilian Rooms and/or Lied Center
3:00 p.m. - 4:00 p.m.	Registration - (Closed During Contest)	Lied Center
4:15 p.m. - 6:45 p.m.	Barber Tots Room	Lied Center
<b>4:00 p.m. - 6:30 p.m.</b>	<b>Quartet Finals</b>	<b>Lied Center</b>
7:30 p.m. - 9:30 p.m.	Quartet Judges Feedback	Doubletree-Judges Rooms
8:30 p.m. - ????	ACSC Show and PARTY!!	Regency Ballroom
Post Show	CSD President Tag Contest	President's Hospitality
Afterglows		Brazilian Ballrooms

### 3. Chorus Director Develop V.P., from CSD Operations Manual

- **Vice President of Chorus Director Development** *CSD Operations Manual*

**Purpose:** Improve and expand the musical knowledge and directing abilities of chorus directors through director coaching programs, Harmony University, district music education schools focused on chorus directors.

**Duties:**

1. District music education schools for chorus directors and Music Leadership teams
2. Communications with music educators in the North Central and Southwestern Divisions of ACDA and NafME in developing student participation in college and high school and small ensembles
3. Recruit and develop Chorus Directors in the District through Leadership Academies, Harmony University, and Mentorships
4. Establish and manage an operational unit to administer the goals of the District

**Desired background/capability of Administrator:**

1. Society member for at least five years and a member of a chapter in the district other than the Frank H. Thorne chapter
2. Respected musician/performer who is an extraordinarily strong administrator with an ability to manage people well and follow up effectively
3. Committed to and possessing an understanding of the vision and mission of the Society and the District
4. Committed to and possessing a demonstrated ability in teamwork
5. Strong organizational skills to manage long-term projects

4. 2025 Goals

2025 CSD Goals			
Goal	Status	Notes	PAT Role Assigned
Recruitment/Retainment resources made available on the CSD website	Proposed	Always a big need of chapters	Membership
Marketing resources made available on the CSD website	Proposed	Always a big need of chapters	Marketing
Develop a coaching cadre for chapters	Proposed	Chapters need accessible coaching	Music & Performance
Investigate District-supported learning tracks for small chapters	Proposed	Cost of learning tracks can be a barrier for chapters	Music & Performance
One contact per chapter for marketing and media purposes	Proposed	Many are not opening our emails. This would help get our information out to chapters	Marketing
Develop chorus director workshops to host throughout the District	Proposed	Help new directors to improve their skills	CDD

2025 CSD Goals Timeline

1. Recruitment/Retainment resources made available on the CSD website
  - a. State VP's gather information from their chapters on what resources they want available and State VP's share this information with Membership VP by June 15, 2025
  - b. The President and EVP connect with BHS to understand what resources are available to assist with our needs by June 15, 2025
  - c. Membership VP gathers resources and sends to Webmaster for posting on website by July 15, 2025
  - d. Membership VP reports progress to EVP by July BOD Meeting
2. Marketing resources made available on the CSD website
  - a. State VP's gather information from their chapters on what resources they want available and State VP's share this information with Marketing VP by June 15, 2025
  - b. The President and EVP connect with BHS to understand what resources are available to assist with our needs by June 15, 2025
  - c. Marketing VP gathers resources and sends to Webmaster for posting on website by July 15, 2025
  - d. Marketing VP reports progress to EVP by July BOD Meeting

3. Develop a coaching cadre for chapters
  - a. Music & Performance VP reaches out to current and past BHS Judges, Candidate Judges, chorus directors, and other qualified individuals to gauge interest by June 15, 2025
  - b. Music & Performance VP gathers contact information of coaches and send to Webmaster for posting on the website by July 15, 2025
  - c. Music & Performance VP reports progress to EVP by July BOD Meeting
4. Investigate District-supported learning tracks for small chapters
  - a. State VP's reach out to chapters that are unable to purchase learning tracks by June 15, 2025 and reports to Music & Performance VP
  - b. Music & Performance VP researches the variety of learning track options available to determine an average cost per song by July 15, 2025
  - c. Music & Performance VP reports progress to EVP by July BOD Meeting
5. One contact per chapter for marketing and media purposes
  - a. Marketing VP contacts chapter leaders to explain what we are asking of this contact person by June 15, 2025 and asks for contacts by June 30, 2025.
  - b. Marketing VP compiles list of chapter contacts by July 15, 2025 and provides training to chapter contacts by August 15, 2025
  - c. Marketing VP reports progress to EVP by July Board Meeting
6. Develop chorus director workshops to host throughout the District
  - a. State VP's contact chapters to determine an interest in future events by June 15, 2025 and report results to Chorus Director Development VP by June 30, 2025
  - b. Based on the feedback from the August 23, 2025 event in Des Moines, determine some potential locations for future events by September 15, 2025
  - c. Chorus Director Development VP reports progress to EVP by 2025 Fall Convention Board Meeting

#### 5. Candidate School and Category School

**Candidate School** usually takes place the weekend before Harmony University, from Thursday evening through Sunday morning. For Scoring Judges, you will learn how to calibrate your scoring to currently certified judges, as well as learn techniques for post-contest evaluations. For CA's, you will learn how to run a contest from start to finish. In addition, all attendees are further evaluated as to their suitability to be added to the C&J community as a candidate.

Assuming you pass Candidate School, you are now officially a Candidate. At this point, you are expected to serve as a "practice judge" at BHS contests over the next two years in order to learn your craft better, and to provide the opportunity for us to be able to evaluate your abilities. At the end of this two year period, candidates who have successfully demonstrated they are ready to be certified are invited to **Category School**. Previously certified judges must also recertify every three year cycle. At the end of the school, you are then a certified judge and eligible to judge contests across the Barbershop Harmony Society.

Taken from "What does it take to be a judge?" [Become a BHS Judge](https://members.barbershop.org/s/article/Become-a-BHS-Judge)  
<https://members.barbershop.org/s/article/Become-a-BHS-Judge>

BOARD VOTE ON **CHORUS DIRECTOR DEVELOPMENT V.P.** Job Description

Thursday August 14, 2025

Discission regarding revising Chorus Director Development duties in the CSD Operations Manual

**Vice President of Chorus Director Development**

**Purpose:** Improve and expand the musical knowledge and directing abilities of chorus directors through director coaching programs, Harmony University, district music education schools focused on chorus directors.

**Duties:**

1. District music education schools for chorus directors and Music Leadership teams
2. Communications with music educators in the North Central and Southwestern Divisions of ACDA and ~~NafME~~ in developing student participation in college and high school and small ensembles
3. Recruit and develop Chorus Directors in the District through Leadership Academies, Harmony University, and Mentorships
4. Establish and manage an operational unit to administer the goals of the District



**Brett Randolph** 7:57 PM

Thanks for the great discussion on this item. Reading through your feedback, Dan and I collaborated on the below list of potential updated duties for the CDD role. We attempted to address the conversation we had during our virtual meeting and what has been expressed here. What are your thoughts?

1. Organize chorus director and music team focused education events.
2. Provide resources to assist chapters with chorus director searches.
3. Engage and collaborate with high school and collegiate music educators to encourage barbershop singing and directing.
4. Establish and manage an operational unit to administrator the goals of the district.

On Thursday, August 14, 2025



**Larry Hlavacek** 10:56 AM

I make a motion to update the Operations Manual to adjust as discussed by the Board.



**Stephen True** 10:56 AM

Second

 **Brett Randolph** 11:00 AM  
@channel Further discussion on this item in open until 5pm tonight. I will then call for a vote.

 <b>Mike Shepherd</b> 11:12 AM Second or aye	 <b>Jeff Arians</b> 11:34 AM Aye	 <b>Matt Suellentrop</b> 12:43 PM Aye
 <b>Rick Pape</b> 11:26 AM Aye	 <b>Stephen True</b> 11:57 AM Aye	 <b>Cliff Huot</b> 12:54 PM Aye
 <b>Dan Bodtke</b> 11:28 AM Aye	 <b>Larry Hlavacek</b> 12:07 PM Aye	

Fuerniss asked for clarification.

 **Mark Fuerniss** 3:35 PM  
How would the description in the Operatins Manual change. Would only the "duties" section change while the remainder of the position description stay the same?

 **Brett Randolph** 3:36 PM  
Correct.

Question: Can I change "administrator" to "administer" without going through a board vote? - Mark

Answer: Yes

**Motion passed with 8 in favor, 2 not voting.**

Operations Manual updated: August 15, 2025